



## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

[NARA-2021-043]

### Agency Information Collection Activities: Submission for OMB Review; Comment Request

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** We have submitted a request to the Office of Management and Budget (OMB) for approval to continue to collect information from people and organizations that request to use NARA's official seals or logos. We invite you to comment on this proposed information collection.

**DATES:** OMB must receive written comments at the address below on or before **[INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

**ADDRESSES:** Send any comments and recommendations on the proposed information collection in writing to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). You can find this particular information collection by selecting "Currently under 30-day Review – Open for Public Comments" or by using the search function.

**FOR FURTHER INFORMATION CONTACT:** Tamee Fechhelm, Paperwork Reduction Act Officer, by email at [tamee.fechhelm@nara.gov](mailto:tamee.fechhelm@nara.gov) or by telephone at 301.837.1694 with any requests for additional information.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Paperwork Reduction Act of 1995 (Public Law 104-13), we invite the general public and other Federal agencies to comment on proposed information collections. We published a notice of proposed collection for this information collection on June 11, 2021 (86 FR 31345); and we received no comments. We have therefore submitted the described information collection to OMB for approval.

If you have comments or suggestions, they should address one or more of the following

points: (a) whether the proposed information collection is necessary for NARA to properly perform its functions; (b) our estimate of the burden of the proposed information collection and its accuracy; (c) ways we could enhance the quality, utility, and clarity of the information we collect; (d) ways we could minimize the burden on respondents of collecting the information, including through information technology; and (e) whether this collection affects small businesses.

In this notice, we solicit comments concerning the following information collection:

Title: Use of NARA Official Seals and/or Logos

OMB number: 3095-0052

Agency form number: N/A

Type of review: Regular

Affected public: Business or other for-profit, Not-for-profit institutions, Federal government

Estimated number of respondents: 37

Estimated time per response: 15 minutes

Frequency of response: On occasion

Estimated total annual burden hours: 9 hours

Abstract: The authority for this information collection is contained in 36 CFR 1200.8.

NARA's three official seals are the National Archives and Records Administration seal; the National Archives seal; and the National Archives Trust Fund Board seal. The official seals are used to authenticate various copies of official records in our custody and for other official NARA business. We also have an official NARA logo, and other official program and office logos (such as the Federal Register logo, Presidential library logos, Controlled Unclassified Information logo, National Historical Publications and Records Center logo, and more). Occasionally, when criteria are met, we will permit the public or other Federal agencies to use our official seals and logos. The requestor must submit a written request, that

includes certain information outlined in 36 CFR 1200, to use the official seals and logos. We approve or deny the request using specific criteria, also outlined in the regulation.

**Swarnali Haldar,**  
*Executive for Information Services/CIO.*

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